

**City of Varnell
Council Meeting Minutes
January 21, 2020**

Members Present: Mayor, Tom Dickson
Council Members: Ashlee Godfrey, Mayor Pro Tem
Bill Caylor, Richard Lowe
Clyde Williams, Sandy Pangle

City Administrator: Mike Brown
City Clerk: Pam Garrison

WORK SESSION

REPORTS FROM CITY ADMINISTRATOR

City Administrator Mike Brown gave update on the following projects:

- The City website is almost up and in operation once again.
- The city recently received a LMIG grant for \$21,524.48 from the State of Georgia. Total funding in the amount of \$30,775.39 will be needed to pave three roads in the City of Varnell. The 30% or \$9,250.91, will be coming from Whitfield County SPLOST funds.
- The Annual Convention will be held in Savannah Georgia this year from 6/26 through 6/30/20.
- After approval tonight, all alcohol license for the local businesses within the City of Varnell have been approved.

EXECUTIVE DUTIES

The City Council meeting was called to order at 6:00 pm and a quorum was confirmed by Mayor Tom Dickson. The invocation was given by Reverend Mitch Maloney, Pastor of Cedar Valley Church of God.

CONSENT

A motion was made by Ashlee Godfrey to approve the Agenda, Financials for December 2019 and Minutes for December 17, 2019, and Special Called Meeting on January 2, 2020. The motion was seconded by Bill Caylor. The motion was carried unanimously.

NEW BUSINESS

A motion was made by Ashlee Godfrey to add Executive Session to the Agenda. The motion was seconded by Sandy Pangle and carried unanimously.

A motion was made by Ashlee Godfrey for council to go into Executive session to discuss personnel matters. Motion was seconded by Clyde Williams and the council exited to the council chambers. After the council convened, the meeting continued.

A motion was made by Ashlee Godfrey to appoint Bill Caylor as Mayor Pro-Tem. Motion was seconded by

Sandy Pangle and the motion carried unanimously.

Committee Appointments from the Mayor:

- Finance & Budget – Ashlee Godfrey & Bill Caylor. Clyde Williams made motion to approve, Bill Caylor seconded and motion and was carried unanimously
- Charter & Long-Range Planning – Ashlee Godfrey & Sandy Pangle. Bill Caylor made a motion to approve, Richard Lowe seconded, and motion carried unanimously.
- Annexation – Richard Lowe & Clyde Williams. Ashlee Godfrey made a motion to approve and Bill Caylor seconded the motion and approved unanimously.
- Recreation & Community Outreach – Richard Lowe & Sandy Pangle. Motion was made by Bill Caylor and seconded by Clyde Williams. Motion was carried unanimously.
- Public Safety – Clyde Williams & Bill Caylor. Motion was made by Richard Lowe and seconded by Sandy Pangle. Motion was carried unanimously.

**** The Mayor and Mayor Pro-Tem will serve on all committees****

APPOINTMENT FOR TWO YEAR TERM

City Attorney - Terry Miller – Motion made by Bill Caylor, seconded by Ashlee Godfrey, and carried unanimously.

City Solicitor - Mike Corbin – Motion was made by Clyde Williams, seconded by Bill Caylor and carried unanimously.

Chief of Police – Lyle Grant - (until successor is appointed) Motion was made by Ashlee Godfrey, seconded by Richard Lowe and carried unanimously.

Municipal Judge – Allen Hammontree – Motion was made by Ashlee Godfrey, seconded by Bill Caylor and carried unanimously.

City Administrator – Mike Brown – Motion was made by Ashlee Godfrey, seconded by Sandy Pangle and carried unanimously.

Municipal Court Clerk/City Clerk – Pam Garrison – Motion was made by Ashlee Godfrey, seconded by Clyde Williams and carried unanimously.

A motion was made by Ashlee Godfrey and seconded by Bill Caylor and approved unanimously the following Alcohol license for the following businesses for 2020:

Quick Stop, Food Lion, Anejo, Omasai, Harry's & Peach Stop.

Mayor Dickson stated that The City of Varnell closed the year out with a strong revenue. Almost every line item on the budget closed below budget. Expenses closed out at \$40,237 under budget.

The job of Police Chief for Varnell is being posted on state and local websites and we currently have 4 applications. We will continue to accept them until February 14, 2020.

There being no further comments, Clyde Williams made a motion to adjourn with a second from Ashlee Godfrey. Motion carried unanimously at 6:30 pm.

Respectfully submitted by,

Pam Garrison
City Clerk